

# 2019 ITF WORLD TENNIS TOUR WOMEN'S FACT SHEET TEMPLATE



Not for publication by the National Association/Organiser. Approved Fact Sheets will be published by ITF.

**ALL FIELDS MUST BE COMPLETED PROVIDING AS DETAILED INFORMATION AS POSSIBLE**

Please note that fields coloured   must be selected from the drop down menu that appears to the right of the cell

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TOURNAMENT			
Tournament Name in ITF Calendar (e.g W15 London) <b>Transition tour</b>		Tournament Prize Money, USD <b>\$15.000</b>	Plus Hospitality (+H) <b>NO</b>
City <b>REUS</b>	Country <b>SPAIN</b>	Tournament Week (Monday e.g. 09/01/13)	

TOURNAMENT INFORMATION						
<b>SINGLES QUALIFYING DRAW</b>	Draw size <b>24</b>	FROM <b>Mon 8 Apr</b>	TO <b>Tue 9 Apr</b>	No of Days <b>2</b>	Sign-in <b>Sunday</b>	Time <b>Before 18.00</b>
<b>SINGLES MAIN DRAW</b>	Draw size <b>32</b>	FROM <b>Tue 9 Apr</b>	TO <b>Sun 14 Apr</b>		Sign-in <b>None</b>	
<b>DOUBLES MAIN DRAW</b>	Draw size <b>16</b>	FROM <b>Tue 9 Apr</b>	TO <b>Fri 12 Apr</b>	*Friday final recommended	Sign-in <b>14:00 on Monday</b>	
<b>PLAYING CONDITIONS</b>	No. Match Courts	No. Practice Courts	Indoor / Outdoor <b>Outdoor</b>	Surface Category <b>Clay</b>	Surface Type <b>Clay - Classic Clay</b>	
	Official Ball (Type, Brand Name) <b>Head ATP (Type 2) (CHN)</b>		Floodlights?	If no floodlights, approx number of playing (daylight) hours?		
<b>PRIZE MONEY AND FEES</b>	Prize Money paid in (Currency code) <b>EUR; Euro</b>		Method of Payment <b>Cash</b>	Tax deductions % (Resident/Non-Res.)	Entry Fee (Max \$40, \$20 for doubles only)	
<b>HOSPITALITY</b> (For non +H event)	NO			NO		
<b>HOUSING</b>	NO			NO		
<b>SOCIAL EVENTS</b>				Will live streaming (live video online) be provided?		

CONTACT IN NATIONAL ASSOCIATION	
Tournament Administrator (name) <b>BEGOÑA FABREGAS</b>	
Address <b>Passeig Olímpic 17 - 19 - Estadi Olímpic</b>	
Zip / Post Code <b>08038</b>	City <b>BARCELONA</b>
Country <b>SPAIN</b>	
Telephone (Included Country Code +) <b>+34 932005355</b>	Fax (Included Country Code +) <b>+34 932021279</b>
Email address <b>deportivo@rfet.es</b>	National TA Website address <b>www.rfet.es</b>

SITE INFORMATION	
Promotional Tournament Title <b>XVV Circuit Tennis Català - CT Reus Monterols</b>	Name of the Club / Venue <b>CLUB TENNIS REUS MONTEROLS</b>
Address <b>Ctra. Cambrils s/n km 1,5</b>	
Zip / Post Code <b>43206</b>	City <b>REUS (TARRAGONA)</b>
Country <b>SPAIN</b>	
Telephone (Included Country Code +) <b>+34 977751560</b>	Fax (Included Country Code +) <b>+34 977750536</b>
Email address <b>gerencia@tennismonterols.cat</b>	Tournament Website address (if any) <b>www.tennismonterols.cat</b>

TOURNAMENT OFFICIALS	
<b>TOURNAMENT DIRECTOR</b>	Tournament Director (name) <b>JORDI COMPTE VILA</b>
	Before Event Telephone (Include Country Code +) <b>+34 977751560</b>
	Before Event Fax (Include Country Code +) <b>+34 977750536</b>
	During Event On-site Telephone (Include Country Code +) <b>+34 977751560</b>
<b>ITF SUPERVISOR</b>	ITF Supervisor, name
	During Event On-site Telephone (Include Country Code +)
	During Event On-site Fax (Include Country Code +)
<b>OTHER KEY CONTACTS</b>	Player's desk (Name & Telephone number) <b>+34 977751560 Ramon Miralles</b>
	Transport (Name & Telephone number) <b>+34 977751560 Ramon Miralles</b>

<b>SPORTS MEDICINE TRAINER</b>	
<b>STATUTORY AUTHORITY FOR SAFEGUARDING ISSUES IN YOUR COUNTRY (i.e. who do you call to report abuse?)</b>	Name of Authority <b>MOSSOS ESCUADRA REUS</b>
	Telephone Number <b>+34 977305050</b>

SECURITY ARRANGEMENTS	
<b>ACCREDITATION / CREDENTIALS</b>	Accreditation will be provided for all players and officials. This is an organisational requirement. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

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VISA (Organisers are kindly requested to assist entered players with Visa invitation letters as appropriate)		
Visa requirements to enter your country	Cost of Visa Application (if any)	Deadline for Submitting Visa Application (if any) dd/mm/yy
Name and contact details of person to contact regarding Visa (e.g. email, telephone & fax number)		
Additional information (e.g. Visa requirements for players from different countries, website with Visa information etc)		

TRAVEL GUIDELINES			
Nearest Airport(s) <b>REUS</b>	Distance to Hotel <b>5 km</b>	Distance to Site <b>4 km</b>	
Other Airport (s)	Distance to Hotel	Distance to Site	
Transport from Airport(s) to Tournament Hotel/Site	If not provided free of charge, please indicate approx cost by:		
	Tour. Transfer	Taxi <b>20€</b>	Public Transport (currency) EUR; Euro
Nearest Train Station(s) <b>REUS</b>	Distance to Hotel <b>2 km</b>	Distance to Site <b>0 km</b>	
Transport from Train Station(s) to Tournament Hotel/Site (If not provided free of charge, please indicate approx cost) <b>10€</b>			
Road Directions to Site (directions, website, etc)			
Alternative Travel Options (e.g. bus, ferry etc)		Local Tourist Information (e.g. website)	
Additional Travel Information (e.g. tourist information websites, town/city information etc)			

HOTEL INFORMATION						
<b>HOTEL 1</b> (Mandatory)	Name of Hotel <b>HOTEL REUS PARK</b>			Level of Hotel (Star rating, etc) <b>3</b>		
	Address <b>CALLE JAUME VIDAL i ALCOVER, 7</b>					
	Zip / Post Code <b>43204</b>	City <b>REUS (TARRAGONA)</b>	Country <b>SPAIN</b>			
	Telephone (Included Country Code +)			Fax (Included Country Code +)		
	Email Address <b>reservas@hotelreuspark.com</b>			Hotel Website Address (if any) <b>www.hotelreuspark.com</b>		
	<u>Single Room</u> Rate <b>50</b>	Per	<u>Double Room</u> Rate <b>55</b>	Per	<u>Triple Room</u> Rate <b>80</b>	Currency EUR; Euro
	Breakfast included <b>NO</b>	Approx Cost <b>5</b>	Hotel Tax included <b>YES</b>	Reservation Deadline (Date e.g.01/01/11) <b>X</b>		
	Distance to Site (metres, kilometres) <b>2 km approx</b>		Transport Hotel to Site ( <i>must be provided free of charge if not walking distance</i> ) <b>YES by car</b>			
	Additional information					
	<b>HOTEL 2</b> (Optional)	Name of Hotel			Level of Hotel (Star rating, etc)	
Address						
Zip / Post Code		City	Country			
Telephone (Included Country Code +)			Fax (Included Country Code +)			
Email Address			Hotel Website Address (if any)			
<u>Single Room</u> Rate		Per	<u>Double Room</u> Rate	Per	<u>Triple Room</u> Rate	Currency
Breakfast included		Hotel Tax included		Reservation Deadline (Date e.g.01/01/11)		
Distance to Site (metres, kilometres)		Transport Hotel to Site				
Additional information						

ADDITIONAL INFORMATION (e.g. Alternative accommodation - websites, etc.)